

The Town of New Market



1793

Town Council Minutes
40 South Alley, New Market, MD 21774
General Session
January 8, 2026 – 7:00 p.m.

The Mayor and Council of the Town of New Market met in person and virtually via Zoom on Thursday, January 8, 2026, with Mayor Winslow Burhans presiding. The council members present were Kevin DeLany, Nicole Moravy, Michaela Mueller, Kristina Trunnell, and Howard Wilson. Pat Faux, Town Planner/Zoning Administrator, Steve Pippin, President of NMCP, and Tim Rye, Town Engineer (via ZOOM) were also present.

The meeting was called to order at 7:00 p.m.

ADMINISTRATIVE BUSINESS

The minutes from the December 11, 2025, meeting were deferred.

CONTINUED BUSINESS

Main Street Safety Projects Phasing

Tim Rye, Town Engineer, presented a report summarizing the potential safety improvement projects discussed across multiple meetings to improve safety for all users, especially pedestrians. For further information, please refer to the Staff Report dated January 7, 2026.

Motion: Councilmember Mueller made a Motion to move forward with phases 1,2,3 as written, revisit phase 5 once we have a better idea of the traffic plan for the school. Phases 4 and 6 will also be revisited as needed.

Second: Councilmember DeLany

Public Comment: Michael Wright, Chris Weatherly

Vote: For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)

Against – 0

Abstain – 0

Absent – 0

The Motion passed.

Public Comment: Gayla Wheeler, Claire Cawthon

Mayoral Initials

NEW BUSINESS

Brinkley Manor Tree Impacts to Sidewalks

Tim Rye, Town Engineer, presented findings from their review of the Brinkley Manor neighborhood to assess the compliance of the Town-maintained sidewalk with the Americans with Disabilities Act (ADA) guidelines. Councilmembers DeLany and Wilson are scheduled to attend the Brinkley Manor HOA meeting. Further discussion of this issue will continue until next month's meeting. For further information, please refer to the Staff Report dated January 6, 2026.

Introduction to Ordinance 2026-01: *Acquisition of 90 West Main Street*

Mayor Burhans introduced Ordinance 2026-01: *Acquisition of 90 West Main Street* and requested that the matter be scheduled for a Public Hearing at the February 12th Town Council meeting.

Motion: Councilmember Wilson made a Motion to Introduce Ordinance 2026-01
Second: Councilmember Mueller
Public Comment: None
Vote: For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)
Against – 0
Abstain – 0
Absent – 0
The Motion passed.

FY26 Budget Amendment


Mayor Burhans presented a budget amendment for Legal Council.

Motion: Councilmember Moravy made a Motion to increase the legal fees by \$10,000 from the unappropriated reserve.
Second: Councilmember DeLany
Public Comment: None
Vote: For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)
Against – 0
Abstain – 0
Absent – 0
The Motion passed.

Liaison Reports

Mayor Burhans reported that progress is being made on the job descriptions. He thanked staff for all their work on the descriptions. He thanked Deb Butler for all her help over the last two decades.

Mayoral Initials: _____



Councilmember Wilson finished working on the landscaping contract, it will be ready to be posted for bidding. He has been working with Councilmember DeLany on the sidewalk and tree issue in Brinkley Manor. He attended the 250th anniversary Commission for Frederick County this evening - he was nominated as a commission member.

Councilmember DeLany is working with Councilmember Wilson and Tim Rye, on the sidewalk and tree issue in Brinkley Manor. He will continue to work with Tim Rye on the capital improvement project for FY 26 and on the scheduled infrastructure maintenance projects. There was no January Planning and Zoning Commission meeting due to a lack of agenda items.

Councilmember Mueller is working on the 250th anniversary. The 5K date is set for October 11, 2026. The Hahn project is moving along.

Public Comment: Will Bryd will be bringing the Cars and Coffee to New Market in April at Vintage and behind the NMVFD. More information to be posted.

Public Comment: Katie Russell read a letter addressed to the Council and the Mayor regarding the School Zone Speed Safety Program Fund Disbursement.

ADJOURNMENT

Motion: Councilmember DeLany made a Motion to adjourn.
Second: Councilmember Mueller
Public Comment: None
Vote: For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)
Against – 0
Abstain – 0
Absent – 0
The Motion passed.

The meeting was adjourned at 9:08 p.m.

Respectfully submitted,

Michelle Mitchell
Clerk to Mayor and Town Council

Mayoral Initials: 